

Regular Meeting Minutes
Salem Electric Board of Directors
20 December 2023 6:00 p.m.

1. CALL TO ORDER: The Salem Electric Board of Directors meeting was called to order by President Anderson. Directors present: Jeff Anderson, Jan Bargen, Dave Bauer, Tim Klarr, Joe Van Meter, and Angie Villery. Staff members present: Tony Schacher, General Manager; Jacob Knudsen, Member Services Manager; Chris Kriek, Administrative Services Manager; and Randi Johnson, Executive Assistant. (A list of the members, employees, and guests in attendance is in the Supplemental Minutes Book.)
2. EXECUTIVE SESSION: The Board immediately convened in executive session to discuss the upcoming audit with Scott Daniels of Aldrich CPAs & Advisors LLP. At 6:50 p.m., the Board reconvened the regular meeting.
3. APPEARANCE OF INTERESTED MEMBERS: None.
4. MEETING AGENDA: **MOTION** made by Bargen, seconded by Van Meter, and **carried unanimously** to approve the Meeting Agenda.
5. CONSENT CALENDAR: **MOTION** made by Bauer, seconded by Van Meter, and **carried unanimously** to approve the Consent Calendar with the removal of Item D – Financial Report, Item E – Engineering and Operations Report, and Item F – Member Services Report.
6. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR: Item D: Questions regarded office and plant employee wages. Item E: Questions regarded the interruptions report. Item F: Questions regarded costs associated with delinquent accounts. **MOTION** made by Klarr, seconded by Bargen, and **carried unanimously** to approve Items D, E, and F.
7. ACTION/INFORMATION ITEMS:

Forfeiture of Unclaimed Capital Credits – Action: **MOTION** made by Van Meter, seconded by Bauer, and **carried unanimously** to approve Capital Retains Resolution No. 12-20-23 as presented. (A copy of the resolution is in the Supplemental Minutes book.)

Salem Electric Member Assistance Program (SEMAP) Year-End Report – Information: Sara Lute, member resources specialist, reviewed the program and noted that during 2023, Salem Electric provided \$199,850 to 1,142 members who qualified for assistance with their electricity bills and stated that funds were depleted in July. The program will be able to assist more members in 2024 due to an increase in funding. To date, Salem Electric has received approximately 300 applications for the 2024 program.

Annual Agenda Items Calendar – Information: The Board reviewed and discussed the Agenda Items Calendar, which is a list of topics addressed by the Board on an annual cycle. **MOTION** made by Van Meter, and seconded by Bauer, and **carried unanimously** to add biannual safety reports to the calendar.
8. MONTHLY REPORTS:

Department Updates: Administrative Services—Kriek informed the Board of a personnel update. Member Services—Knudsen reviewed the billing cycle timeline and discussed changes to disconnect notices.

Manager's Report: Schacher reported that a settlement between the U.S. Government and the states of Oregon and Washington, Nez Perce Tribe, Confederated Tribes and Bands of the Yakama Nation, Confederated Tribes of the Umatilla Indian Reservation, and the Confederated Tribes of the Warm Springs Reservation (the Six Sovereigns), which regards the Columbia River System Operations, was filed in U.S. District Court on December 14. Public power entities and other river-user stakeholders were excluded from the settlement negotiations and have until December 29, 2023, to respond. The Board had significant discussions about the potential impact of the agreement.

Schacher highlighted December employee service anniversaries.

Outside Meeting Reports: None.

9. APPEARANCE OF INTERESTED MEMBERS: Member comments regarded capital credits and Salem Electric billing cycles.
10. NEW BUSINESS/GOOD OF THE ORDER: Villery asked about an Equity, Diversity, and Inclusion position statement at Salem Electric. Van Meter referred to the NWPPA resolutions memorandum included in the board packet and asked directors to contact him to update or propose new resolutions.
11. EXECUTIVE SESSION: At 8.38 p.m., the Board convened in executive session. No motions were made, and no action was taken. The Board reconvened in regular session at 8:50 p.m.
12. ADJOURN: With no further business to come before the Board, the meeting adjourned at 8:50 p.m.

Dave Bauer, Secretary/Treasurer

Approved Pursuant to Board Action on
January 23, 2024

Jeff Anderson, President

SALEM ELECTRIC BOARD MEETING AGENDA
6:00 p.m. Wednesday December 20, 2023

1. CALL TO ORDER
2. **EXECUTIVE SESSION (Auditor Pre-Audit Meeting)**
3. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
4. MEETING AGENDA (Approve)
5. CONSENT CALENDAR (Approve)
 - A. Minutes of Prior Meetings
November 28, 2023 Regular Meeting.....1-4
 - B. Acceptance of new members (151)
 - C. Release of members no longer taking service (164)
 - D. Financial Report5-13
 - E. Engineering & Operations Report14-19
 - F. Member Services Report20-22
 - G. Director Remuneration Forms23-36
6. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
7. INFORMATION/ACTION ITEMS
 - Forfeiture of Unclaimed Capital Credits – Action (Schacher) 37
 - SEMAP Year-End Report – Action (Knudsen)
 - Agenda Items Calendar – Information (Schacher).....38
8. MONTHLY REPORTS
 - Department Updates
 - Manager’s Report (Schacher)
 - Outside Meetings Reports (Directors)
9. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
10. NEW BUSINESS/GOOD OF THE ORDER
11. EXECUTIVE SESSION
12. ADJOURN (Next Meeting: January 23, 2024, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar on Call to Order (Documents, Board Meeting General).